

## St. Norbert College Registration Financial Agreement



• 100 Grant Street • De Pere, WI 54115-

2099 • 1-800-597-3922

**I understand** that when I register for any classes at St. Norbert College or receive any service from St. Norbert College I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement in which St. Norbert College is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay tuition, fees and other associated costs by the published due date for the academic term. Therefore, I understand and agree that this agreement is a student loan as that term is used and defined in 11 U.S.C. #523(a)(8).

**I will review the Bursar link [www.snc.edu/bursar](http://www.snc.edu/bursar)** so that I can fully understand the cost of attendance, e-billing information, payment methods and withdrawal refund policies at St. Norbert College upon my registration. **I consent to receive all information pertaining to my student account at St. Norbert College electronically, including the billing statement and 1098-T IRS Form. I understand that if I prefer a paper copy of the 1098-T IRS Form that I need to complete and return the Opt-Out Form located in KnightLine.**

**I understand and agree** that if I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published withdrawal tuition refund schedule at [www.snc.edu/bursar](http://www.snc.edu/bursar). I also understand that it may be necessary to adjust or return financial aid based on the date of withdrawal. I have read the terms and conditions of the published withdrawal tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above.

**I promise to pay** St. Norbert College by the due dates stated on my student account and in applicable St. Norbert College catalogs and/or websites. I understand that a 1% per month late payment fee may be assessed on any amount not paid by the scheduled due date. **If a Third-Party sponsor** (military, employer, governmental agency, etc.) fails to pay St. Norbert College, I assume responsibility for paying the amount the sponsor originally promised to pay on my behalf.

**If I expect financial aid** to pay all or part of my financial obligations to St. Norbert College, I understand that it is my responsibility to meet all requirements for disbursement to my student account. I authorize St. Norbert College to use my financial aid to pay for any charges billed to my student account for my entire period of enrollment or attendance at the college. I understand that my financial aid may be adjusted due to eligibility. I agree to pay back to St. Norbert College any amounts that I am not eligible for under applicable financial aid guidelines.

Dropping classes may reduce my eligibility for financial aid, resulting in debt owed by me. **I understand I will not be dropped automatically** if I do not pay my tuition or if I do not attend classes. **Courses not dropped will be graded.**

**I understand** that it is my responsibility to keep my contact information current with St. Norbert College. This includes any current and any future cellphone number(s), email address(es), wireless device(s), and permanent postal mailing addresses.

**I am aware that delinquent debts** may be referred to a collection agency. I further understand that if St. Norbert College refers my student account balance to a third party for collection, whether an attorney or collection agency, I will be responsible for any costs (including but not limited to collection fees) associated with attempting to collect the monies due and owing. I understand a collection fee will be assessed and will be due and owing in full at the time of the referral to the third party. The collection fee will be calculated at the maximum amount permitted by applicable law but not to exceed 33% of the amount outstanding. For purposes of this provision, the third party may be a debt collection company or an attorney. If a lawsuit is filed to recover an outstanding balance, I shall also be responsible for any costs associated with the lawsuit such as court costs or other applicable costs. Finally, I understand that my delinquent account may be reported to one or more of the national credit bureaus.

**If my student obligations remain unpaid, I understand that my ability to register or add classes for future or current terms, and receive official transcripts will cease.**