

St. Norbert College

Gift Rollover Request Form

SNC expects that gifts will be spent in the year received. Unspent spendable gifts will not be automatically rolled forward to future fiscal years.

Exceptions to this expectation are narrow in scope and may be granted for specific circumstances. Refer to the [Restricted Gift Policy](#) for details.

Submission of this form to financial services does not guarantee that the exception request will be granted. This form is for spendable gifts only; endowment gifts do not roll forward to future years.

Exception Request: Select one or both exceptions below and provide justification for requesting the gift deferral.

Gift received in April or May and cannot be spent prudently.

The donor has restricted the purpose of the gift for an event in the next fiscal year.

Purpose / justification of the gift deferral request:

1. Date of the gift:	
2. Purpose of the gift:	
3. Amount of the gift deferral:	
4. Estimated timing of when the gift will be spent in the subsequent year:	
5. Workday organizational code and description:	

Signature:	Date:
Divisional VP approval signature:	Date:
Financial Services signature:	Date:

Please email your request to accountingservices@snc.edu